



Economic Development Board Meeting Minutes, November 10, 2021

The meeting was called to order at 12:03 p.m. Open meeting laws noted in the City Office.

Members Present: Tom Shoemaker, Derek Downer, Logan Baker, Jan tenBensel, Randy Heitmann, Dave Custer, Jarod Albers

Members Absent: Darcy Johnson, Judy Jackson

Others Present: Mayor David Gunderson, Melissa Jackson

Agenda Corrections or Additions: Added career fair discussion and Comprehensive Plan update; added mailboxes in Harvest Meadows discussion

Consent Approval of Financials/Invoices and Minutes and Bills: The Board reviewed the monthly financials. A motion was made by Jan tenBensel, seconded by Dave Custer, to approve the financials. Motion carried.

New Business:

M. Jackson gave an activities report to the Board.

River Valley Services was chosen as business of the month for December.

A motion was made by Randy Heitmann, seconded by Jan tenBensel, to approve the GTA façade grant application with Bid #2 at \$750 for signage. Motion carried.

Tom Shoemaker gave an overview of the potential to bring an ED Fellow to Cambridge. Tom will work with Brent Comstock in Auburn to provide the Board a more detailed overview of the program and planning process.

The Board reviewed the first draft of a Housing Rehab Program. M. Jackson will make adjustments and keep it as a working draft for discussion at the next meeting.

M. Jackson reported that ED received a \$50,000 donation for the Down Payment Assistance program from the Perkins Foundation. The Perkins Foundation also donated \$20,000 to the Fellow program. Funds have been placed in the general fund and earmarked for Fellow use until the program is developed.

Kandra Kinne is charged to check with the auditors if ED should be doing a 1099 on builders incentive.

The Board discussed the need for a nursing home facility in Cambridge and the potential that federal funding could become available. In the bigger scheme of future development, the Board feels a daycare would be better suited for Cambridge.

The Board talked about mailboxes in Harvest Meadows and came to a consensus that it is the individual homeowner's responsibility to put up a box or get a PO box.

M. Jackson and Mayor Gunderson reviewed the need for an updated Comprehensive Plan and the cost estimate from Miller & Associates. Mayor Gunderson recommended not moving forward with the project until after all census data comes out.

Project Updates:

M. Jackson gave an update on the Berlynda Barnes bankruptcy (worked with Lisa to send a letter to the bankruptcy attorney about automatic payments), Baumgartner Down Payment Assistance (renting the home is not acceptable unless DPA is paid off in full), and the Dawn Burke revolving loan.

The Mayor explained the recent updates to Brad Williams' proposed subdivision and what was presented at the last City Council meeting.

The meeting was adjourned at 1:24 p.m.

The next Board meeting is scheduled for December 15, 2021, at 12:00 p.m.